



Community Resource Planning **CUSTOMIZED MUNICIPAL SOLUTIONS**

Expertise for Today's Local Governments

City Clerks and Administrators understand there is a significant amount of work and extensive knowledge necessary to efficiently run the day-to-day activities of a municipality. There are often times where some extra assistance or expertise would benefit the City, but administrative staff is reluctant to request assistance due to budgetary concerns.

As former City Administrators, we understand a City's concerns. Taking this into account, *I&S Group is excited to announce the Customized Municipal Solutions Program.* The goal of this program is to offer our breadth of services to the City in a package that is both affordable and approachable. We offer two plans—an annual value based contract and an hourly contract, both of which are tailored to the needs of your City. For the value based contract, we will meet discuss the services you desire and determine a mutually agreed upon annual price for those services. With the value based contract comes the peace of mind that we are just a phone call away with any need or question that may arise, and it will be covered under the agreement. Some solutions offered include:

Administrative Assistance

- » City Ordinance Review, Development and Revision
- » Policy Review, Development and Revision
- » Budgetary and Financial Review and Assistance
- » Document Scanning/ Electronic Filing Solutions
- » Utility Rate Review

Community/Economic Development Assistance

- » Community Goal Setting
- » Locating Grant/Loan Funding Sources
- » EDA Assistance

Facilities Assistance

- » Architectural Questions
- » Building Space Needs Analysis
- » Mechanical Engineering
- » Structural Engineering

Engineering Assistance

- » Pavement Management Recommendations
- » Map Production
- » General Consultation

Land Surveying Assistance

- » Easement Verification/Preparation
- » Site Plan and Plat Reviews
- » General Consultation

I&S is uniquely qualified to help cities provide the most value to their constituents. In addition to community resource planning, municipal engineering, and land surveying professionals, we also have architecture, landscape architecture, and building engineering staff. For further information, please contact:

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ARCHITECTS • ENGINEERS • PLANNERS • LAND SURVEYORS • SCIENTISTS

